



GRIFFITH  
ACCOMMODATION

# COMMUNITY STANDARDS



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## ABANDONMENT

Griffith Accommodation encourages

- telling jokes about racial groups; or
- posting to social media ridiculing a person on the basis of





## FLATS

There are stoves or hotplates, convection microwaves, refrigerators and storage space provided. Any additional cooking utensils are to be provided by the College members.

Purchasing and cooking food is your responsibility – at no time should food be left unattended. Activation of the automatic fire protection systems (fire alarm) will result in associated costs being the responsibility of the College member as set out in the Schedule of Charges.

## DECORATIONS

Personalising your room is allowed if it is appropriate. You are expected to leave your room in the same condition as to when you moved in.

Posters can be affixed to walls using Blutak or a similar non-marking reusable adhesive, we recommend using the pin board provided for easier attachment and detachment.

Indoor plants are permitted in rooms and flats and must be placed on trays or other receptacles to avoid staining carpets. Any water damage as the result of keeping and watering indoor plants will be the responsibility of College member(s) and will result in a bill for damage. Plants must not be watered in the shower or sink as this can create plumbing problems. There is a limit of five (5) plants per bedroom and ten (10) in common areas per flat/floor.

You are welcome to relocate the furniture in your room to achieve a more personalised living space on the condition that the changes do not damage the furniture, create safety concerns (i.e. furniture placed so that doors cannot be fully opened) and that the furniture is replaced in its original position when you vacate your room.

Removal of furniture must have the prior approval of Griffith Accommodation. If you bring your own bed you must register it with Accommodation. Charges will apply to cover costs involved with the removal, storage and replacement of furniture.

## DISCIPLINE AND MISCONDUCT

All College members are expected to behave in a civil, co-operative, and respectful manner appropriate to communal living in the College environment. Any inappropriate or disruptive behaviour or other disturbance will constitute misconduct and result in disciplinary action being taken against the College member(s) involved.

Any such misconduct will be considered a breach of the College Community Standards.

Any illegal/unlawful behaviour will be immediately referred to the Police.

Disciplinary measures for misconduct include (but not limited to):

- Written warning
- Repair bill for damages
- Loss or restriction of privileges
- Room reallocation





It is important that you understand that when you move into a Griffith University Residential College, you have the right to occupy a room only for the period specified in the College offer.

You do not have the rights of a tenant under a residential lease, and you do not acquire any legal interest or ownership in your room, flat, furnishings or any other part of the Colleges' precinct.

## NOISE

One of the major challenges of living together in harmony is that of being able to reside in the Colleges without being affected by undue loud noise.

Posting means attaching advertising fliers to University property. The Colleges' Posting Guidelines outline procedures which must be followed by entities wishing to publicise their activities or events within the Colleges.

The only entities permitted to post within the Colleges are Griffith Accommodation, other University elements. Persons wishing to post material should first approach Griffith Accommodation and request approval.

Chalking, also a popular method of promoting events, is not allowed within the Colleges precinct. College members responsible for either

## DAMAGE ASSESSMENT

Damages beyond normal wear and tear and acts of vandalism or carelessness are an expense not covered in the maintenance budget. Every College member needs to be aware of the cost of damage and take an active role in preventing its occurrence.

All instances of damage will be investigated by Griffith Accommodation to determine which College member(s) were involved. Wherever possible the cost of damage due to vandalism or carelessness will be attributed to the individual(s) responsible. If the damages cannot be assigned in this manner then they will be assessed to the smallest logical group, normally a flat/wing or floor/block.

Recipients of a bill for damage have five (5) working days after the date of billing in which to pay the bill or request a review of the claim. Any bill not challenged within five (5) working days after issue is no longer subject to review. Standard charges for replacement of damaged furniture and fittings in a College room or flat are set out in the Schedule of Charges.

## RIGHT TO ENTER AND INSPECT YOUR ROOM OR FLAT

Griffith Accommodation will provide notice according to the purpose of entry, as specified below:

Purpose of Entry	Minimum Notice
In an emergency	Without notice
If you have been reported missing 72+ hours	Without notice
If Griffith Accommodation has reason to believe that you have abandoned the room	Without notice
If Griffith Accommodation suspects illegal activity in your room/flat	



TERMINATION OF RESIDENCY

BY THE UNIVERSITY

If





A list of examples has been developed to assist College members in recognising what is "reasonable" or "unreasonable". To prevent any misunderstanding as to how a visit might be regarded, College members are strongly encouraged to discuss these situations with their

## APPENDIX

### APPENDIX A: SCHEDULE OF CHARGES

All charges are GST incl. unless otherwise specified. This is not an exhaustive list of charges.

These prices are indicative only and may change as per supplier invoice.

\*GST exclusive

ITEM	CHARGE
After Hours Callout Fee - Maintenance	as per after hours call out fee from contractor
Application Fee	\$55

## APPENDIX B: BREACH OF COMMUNITY STANDARDS

The following protocol outlines the procedures and actions that will be followed by the Accommodation management team in handling alleged breaches of community standards.

Where an incident requires an immediate response to protect the safety and well-being of an individual(s) and/or property the management team will take immediate action. This may include calling Campus Support or Emergency Services and, as necessary, implement the Colleges Emergency Response Plan.

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- vi. If a meeting is required to hear an appeal, the resident must be given notice 3 working days before the date of the hearing
- vii. The resident is allowed to be accompanied (but not legally represented) by a support person,
- viii. The Associate Director must keep a record of the proceedings, containing a summary of the information submitted or obtained during the appeal process

- b. Appeal Decisions
  - i. The Associate Director

Breach Type	Example of Breach
Academic Endeavour	Failure to make an earnest attempt at your academic studies by demonstrating academic endeavour
Access to restricted area	Accessing a restricted area without authorisation. E.g. roofs, vacant bedrooms, secure storage areas, machine rooms, climbing to and from balconies.
Air-conditioning units	Use of portable air-conditioning unit without prior approval of Accommodation Manager (or nominee)
Glass bottles and other glass items	Use of glass bottles and/or other glass items in areas where broken glass could be dangerous.  This includes but is not limited to: BBQ areas, foyers, balconies, stairwells, ramps, common rooms, entry areas or other areas designated by Griffith Accommodation
Bullying / Harassment	Repeated verbal, physical, social or psychological behaviour that is harmful and involves the misuse of power by an individual or group towards one or more persons.
Candles, incense & oil burners	Use of candles, incense, oil burners or open flame devices.
Carparking	Failure to comply with parking signage
Cleanliness	Failure to maintain reasonable levels of cleanliness in the following areas:  Personal Hygiene, Room, common areas, Refusal to comply with cleaning roster, Littering, Failure to allow access for staff for cleaning and/or inspections.
Cooking in rooms	Cooking in rooms or use of cooking implements e.g. hotplates, rice cookers in spaces not allocated for cooking
Damage to Flora	Damage to gardens and outdoor spaces within college precinct
Damage to Property (Accidental)	Griffith Accommodation facilities or equipment Carpet damage Garden & Outdoor spaces Acts of vandalism or carelessness Via decorating of rooms or flats
Damage to Property (Deliberate)	Intentional damage or vandalism
Drugs (Illicit/Illegal)	The trafficking, supply, production, possession of any illegal or dangerous drug and/or the possession of drug paraphernalia

Drugs (Prescription / Legal)	The misuse of prescription medication or legal drugs outside of its designated usage, Using legally acquired drugs (or similar) to imitate effects of illegal substances, Providing prescription medication to others
Enter a room without permission	Enter a room without permission or invitation, regardless of whether permission has previously been provided
Failure to comply	Ignoring reasonable directions or requests from any member of Griffith Accommodation staff, University Staff and/or Campus Support personnel
Failure to notify	Failure to notify changes of study load
Fire alarms	Failure to evacuate when an emergency alarm sounds or having been instructed to do so by a staff member or wilful misuse of fire-fighting equipment.
Hazing	Any mental or physical requirement or obligation placed upon any person or groupso17.77 28 or more



Personal issues / uncontrolled behaviours	Any personal issues that lead to inappropriate behaviour or that becomes disruptive to other members of the college community or damages college property
Pets	Having any animal on college that is not a service animal pre-approved by the Accommodation Manager (or nominee)
Posting & Chalking	Any unauthorised attachment of fliers to University property or chalking of walls and grounds to promote events
Prohibited items	Bringing, keeping or operating any of the following items (list is not exhaustive and other items may

Safety Hazards	<p>Access restricted spaces</p> <p>Glass bottles in areas not permitted</p> <p>The use of candles, incense and oil burners</p> <p>Cooking in rooms</p> <p>Unauthorised electrical equipment</p> <p>Use or storage of hazardous materials</p> <p>Incorrect keeping of indoor plants</p> <p>Keeping of items in corridors &amp; walkways</p>
Setting off fire alarm (accidental)	
Setting off fire alarm (deliberate)	
Sexual Assault & Harassment	As defined in Community Standards and University policies
Smoking	Smoking is prohibited on all campuses and College Precincts (this includes all cigarette and electronic cigarette items as outlined in the <a href="#">Griffith University No Smoking Policy</a> )
Solicitation	Uninvited or unwanted attempt/s to contact a College member for the purpose of promoting or endorsing an idea or person (e.g. religious belief or political candidate); seeking sexual favours; encouraging the purchase of an item or ticket to an activity or event; or promoting membership of a club or organisation.
Substance abuse	Any substance abuse that leads to inappropriate behaviour or that becomes disruptive to other members of the college community.
Theft	Theft of, hiding of, borrowing without permission other peoples' possessions.
Unacceptable Behaviour	Multiple low-level breaches stemming from one incident including those not explicitly covered above.

Unacceptable Behaviour

Unapproved events	<p>Gathering of more than 10 people for a pre-organised activity or event where event hosting procedures have not been followed.</p> <p>Failing to identify a "responsible person" for events and activities held on college where it is reasonable to assume that clean up, securing of space or other follow up may be required</p>
Underage Drinking	<p>Consumption of alcohol when not of legal drinking age.</p> <p>The purchase or supply of alcohol to underage residents</p>
Violence	<p>The use of violence of any form (verbal or physical)</p>
Visitors	<p>Breach of visitor guidelines or procedures</p> <p>Failure to control a visitor's behaviour resulting in a breach of Community Standards</p>
Weapons	<p>Possession or use of any item, device or instrument designed or through its use, is capable of threatening or producing bodily harm or which may be used to inflict self-injury</p>





Residents have a responsibility to ensure their guests are compliant. Campus Support Officers will be conducted patrols and spot-checks throughout the accommodation precinct to ensure compliance with this requirement.

#### Failure to Comply

Failure to comply with any of the policies or procedures outlined above may result in disciplinary action via Griffith Accommodation Community Standards Breach Procedures or Griffith University Student General Misconduct Procedures.

END OF DOCUMENT