



Group Board Constitution

Group Board established by University Council: Meeting 01/2006 (7 April)

[Council has delegated authority to Academic Committee to approve changes to the Group Board Constitution]

Previous version of constitution approved by University Council: Meeting 03/2024 (10 June) (2024/0000856)

Current version of constitution approved by Academic Committee: Meeting 03/2024 (18 July) (2024/0000946)

1. Introduction

- 1.1. Academic Committee has established the Group Board (Board) to fulfill the role as the academic governance body of each academic Group with general responsibility for any academic matter related to the functioning of the Group.
- 1.2. The Board will monitor the impact, engagement, and other aspects of teaching, learning and research activities to support continuous improvement.
- 1.3. The Board will monitor the identification and management of academic risks associated with teaching, learning and research policy, practice, structure, activities, and requirements.
- 1.4. The activities of the Board are guided by the University's Strategic Plan and other relevant supporting plans.

2. Interpretation

- 2.1. In this constitution, references to academic elements and academic management positions shall be as defined in the [Griffith University Governance Framework](#).

3. Mandate

- 3.1. The Board is a standing committee established by Academic Committee and reports directly to, and is accountable to Academic Committee.
- 3.2. The Board contributes to risk and governance oversight and supports the Academic Committee and University in meeting the requirements of the following Standards of the Higher Education Standards Framework (Threshold Standards) 2021 (HESF 2021):
 - (a) Domain 5 – Institutional Quality Assurance
 - x Standard 5.1 – Course Approval and Accreditation
 - x Standard 5.2 – Academic and Research Integrity
 - x Standard 5.3 – Monitoring Review and Improvement
 - x Standard 5.4 – Delivery with Other Parties

4. Functions

- 4.1. The Board supports discussion of issues within the University sector and encourages dissemination of information within the Group regarding best practice in teaching, learning and research.
 - 4.1.1 The Board will report to Academic Committee:
 - (a) the identified and emerging risks or systemic issues identified that adversely affect the quality and standards of the Group's academic activities relating to teaching, learning or research, actions to address these issues, and the effectiveness of the actions;



10. Obtaining Advice

10.1 The Board will have the power to seek advice from any member of the University community or external expert where particular expertise or insights are required and to direct enquiries to any element of the University.

11. Secretariat Services

11.1 The Registrar, Student Life is responsible for appointing the Secretary to the Board, who has rights of audience.

12. Meetings

12.1 The Board normally meets four times per year.

13. Reporting

13.1 The Board Chair will report on Board activities to Academic Committee after each meeting of the Board. This report may be oral or in writing.

13.2 Biannually, the Board Chair will provide a formal report to Academic Committee on the occurrence of
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