



Design Guidelines & Procedures V Furniture (e.g. chairs, seats, workstations, 'heavy duty commercial' use, with a minimum warranty of five (5) years.

The Head Consultant or Contractor shall prepare a furniture layout drawing 'Furniture Finishes Board' which includes the furniture finishes for presentation to CLF.

User requirements for furniture types shall be described in the project Space D

Furniture purchased shall comply with the specifications contained in the Furniture Catalogue prepared by CLF. This catalogue is located on the Griffith Portal which is accessible to all employees, however the relevant specifications will be made available to Contractors on written application to the Senior Architect, CLF (t.powell@griffith.edu.au).

26.02 Specialist Furniture

In some areas (e.g. executive areas, areas requiring a corporate image, Research Centres, Learning Centres, Laboratories, Cafes etc.) '*specialist*' furniture, other than that described on the web page may be required.

Selections are to be approved by CLF.

26.03 Furniture Suppliers

Furniture shall be purchased only from suppliers approved by CLF and who are pre-qualified under the Queensland Government State Purchasing Policy (QGSPP) to supply furniture to Queensland Government Departments and other entities who fall under the jurisdiction of the QGSPP.

For any other suppliers, competitive quoting procedures (in accordance with the QGSPP) will apply. Current acceptable suppliers and suppliers previously used by the University, are listed on the CLF web page.

26.04 Timber Furniture Requirements

Timber furniture includes items manufactured from timber or melamine veneered MDF board and metal, such as office work stations (GU Standard Detail Drawing GSD-407), mobile drawer units (GU Standard Detail Drawing GSD-408), tables, trolleys, etc.

MDF board used in furniture items shall be 'E Zero' board, and the selection of all materials used shall comply with the requirements of Section **3.00 Designing for Sustainability**.

Furniture shall generally be finished in Laminex Select 'Beech' melamine with matching 2mm ABS edging. In some circumstances graded Tasmanian Oak veneer with matching 2mm solid flat and arched edging. All Tasmanian Oak veneer and edging shall be GECA, FSC and

Generally, horizontal timber spans (>800mm) and gable supports shall be 25mm thick, with other vertical panels 18mm thick.

SHS metal framing and legs shall have 2mm minimum thick walls with a black powder coated finish, and the foot of each leg shall be fitted with a black plastic slide.

26.05 Chairs

This clause provides requirements for task chairs, visitor chairs, meeting chairs, seminar chairs, waiting chairs etc.

Chairs selected for general use must be available for a minimum of five years so replacements can be purchased.

All office task chairs and chairs used for computers are to be fully ergonomic gas lift chairs on castors.

Office task chairs shall have adjustable backs, and seat and back tilt. Arms are not recommended.

Chairs with adjustable lumbar support to backs, adjustable arms and large seats and backs will be supplied to individuals if required (requirement to be confirmed by CLF).

Chairs, including fabrics, will generally be suitable for *'heavy-duty commercial'* use. Ergonomic task chairs will have a 'Furntech/AFDI' Level 6 certificate of assessment.

Upholstery fabrics shall be selected to disguise stains, therefore light colours are to be avoided. Patterns and/or textures are preferable. Preference is to be given to fabrics where the fibre is produced from a recyclable or renewable resource. Acceptable fabrics are nominated in the 'Furniture Standards' on the CLF web page.

